

# Outdoor Events Policy Fees & Charges Jan-14 Appendix B

Example costing	
<b>Medium community event 1 operational day requiring 1 day setup/set down.</b>	
Application fee	£50
Booking Fee	£50
Basic Site hire fee	£100
Setup / setdown days	£50
Environment impact fee	£100
<b>Total Charges</b>	<b>£350</b>
Grounds Deposit -refundable	£300

Other Charges	
Finsbury Park - Road Closure per half day	£275
Event Signage per location per week	£25.00
Event / Promotional Banners per location per week	£50.00

Small Community Event Fee Comparators	
Hackney	£113.00
Islington	£150.00
Lambeth	£125.00

Community & Charity							
Event size	No of attendees	Application fee	Booking Fee	Operational day fee	Setup / setdown days	Grounds Deposit	Environment impact fee
Very Small	Up to 100	£25	£25	£25	£15	£0	£0
Small	Up to 500	£25	£25	£50	£25	£100	£0
Medium	Up to 2000	£50	£50	£100	£50	£300	£100
Finsbury Park - Medium	Up to 2000	£50	£50	£145	£70	£300	£100
Large	Up to 10000	£50	£50	£500	£250	£600	£300
Finsbury Park - Large	Up to 10000	£100	£500	£2,500	£1,250	£600	£1,000

**Application fee** - This is an administered fee to process the application form. Non refundable.

**Booking fee** - This is the charge paid by the applicant once the event is approved in order to secure the date and venue.

**Operational Day Fee** - This fee is charged to hire the park or open space.

**Setup /Setdown days** - Charged at 50 per cent of the basic site hire fee and levied per day.

**Grounds damage deposit** - Fixed Fee

**Environment impact fee** - Charged at a basic fee - Non Refundable.

Example costing	
<b>Large size sponsored run with entry fee requiring one day on site.</b>	
Application fee	£120
Booking Fee	£500
Basic Site hire fee	£3,500
Extra event days	£0
Setup / setdown days	£0
Environment impact fee	£1,000
<b>Total Charges</b>	<b>£5,720</b>
Grounds Deposit -refundable	£ 600

Commercial Fundraising Comparators	
None available	

Commercial Charity Fundraising		Rates apply where an entry fee is payable						
Event size	No of attendees	Application fee	Booking Fee	Basic Site hire fee	Extra event days	Setup / setdown days	Grounds Deposit	Environment impact fee
<b>Small</b>	Up to 500	£120	£50	£125	£40	£15	£100	£0
<b>Medium</b>	Up to 2000	£120	£100	£500	£150	£50	£300	£500
<b>Large</b>	Up to 10000	£120	£500	£3,500	£1,050	£550	£600	£1,000

**Application fee** - This is an administered fee to process the application form. Non refundable.

**Booking fee** - This is the charge paid by the applicant once the event is approved in order to secure the date and venue.

**Basic site hire** - This fee is charged to hire the park or open space.

**Extra event days** - Charged at 30 per cent of the basic site hire fee and levied per day.

**Setup /Setdown days** - Charged at 10 per cent of the basic site hire fee and levied per day.

**Grounds damage deposit** - Fixed Fee

**Environment impact fee** - Charged at a basic fee - Non Refundable.

*All prices are the basic rates and we reserve the right to change and amend without notice.*

*All quotations and bookings are subject to Haringey Council terms and conditions.*

*Cancellation fees apply to all bookings.*

Example costing	
<b>Large size, two day festival requiring three day build and two day de-rig.</b>	
Application fee	£120
Booking Fee	£2,500
Basic Site hire fee	£25,000
Extra event days	£7,500
Setup / setdown days	£3,125
Environment impact fee	£2,000
<b>Total Charges</b>	<b>£40,245</b>
Grounds Deposit -refundable	£ 5,000

Per Licensed Attendee Comparators	
Hackney - Clissold Park	£2.50
Islington - Highbury Fields	£2.50
Tower Hamlets - Victoria Park	£2.20
Lambeth - Kennington Park	£2.50
Lambeth - Clapham Common	£4.80

Commercial events								
Event size	No of attendees	Application fee	Booking Fee	Basic Site hire fee	Extra event days	Setup / setdown days	Grounds Deposit	Environment impact fee
<b>Small</b>	Up to 500	£120	£125	£1,250	£375	£31	£250	£100
<b>Medium</b>	Up to 2000	£120	£1,250	£5,000	£1,500	£125	£1,000	£400
<b>Large</b>	Up to 10000	£120	£2,500	£25,000	£7,500	£625	£5,000	£2,000
<b>Major</b>	Up to 50000	£120	£6,000	£240,000	£72,000	£6,000	£10,000	£10,000

**Application fee** - This is an administered fee to process the application form. Non refundable.

**Booking fee** - This is the charge paid by the applicant once the event is approved in order to secure the date and venue.

**Basic site hire** - Charged from £2.50 – £4.80 per head. This fee is charged to hire the park or open space.

**Extra event days** - Charged at 30 per cent of the basic site hire fee and levied per day.

**Setup /Setdown days** - Charged at 2.5 per cent of the basic site hire fee and levied per day.

**Grounds damage deposit** - Fixed Fee

**Environment impact fee** - Charged at a basic fee - Non Refundable.

*All prices are the basic rates and we reserve the right to change and amend without notice.  
All quotations and bookings are subject to Haringey Council terms and conditions.  
Cancellation fees apply to all bookings.*

Example costing	
<b>Large funfair 3 operational days requiring three day build and two day de-rig.</b>	
Application fee	£120
Booking Fee	£500
Basic Site hire fee	£2,100
Setup / setdown days	£700
Environment impact fee	£600
<b>Total Charges</b>	<b>£4,020</b>
Grounds Deposit -refundable	£2,000

Large Fair Operational Day Fee Comparators	
Hackney	£825.00
Islington	£750.00
Enfield	£600.00
Lambeth	£850.00

Funfairs & Circus							
Event size	No of attendees	Application fee	Booking Fee	Operational day fee	Setup / setdown days	Grounds Deposit	Environment impact fee
<b>Small</b>	Up to 500	£120	£125	£400	£80	£1,000	£200
<b>Medium</b>	Up to 2000	£120	£500	£500	£100	£2,000	£500
<b>Large</b>	Over 2000	£120	£500	£700	£140	£3,000	£600
<b>Finsbury Park</b>	Over 2000	£120	£500	£800	£160	£3,000	£750

**Application fee** - This is an administered fee to process the application form. Non refundable. date and venue.

**Operational Day Fee** - This fee is charged for each day the fair or circus is open.

**Setup /Setdown days** - Charged at 20 per cent of the basic site hire fee and levied per day.

**Grounds damage deposit** - Charged at Fixed Fee

**Environment impact fee** - Charged at a basic fee - Non Refundable.

*All prices are the basic rates and we reserve the right to change and amend without notice.*

*All quotations and bookings are subject to Haringey Council terms and conditions.*

*Cancellation fees apply to all bookings.*

Example costing	
<b>Small event 2 operational days requiring three day build and two day de-rig.</b>	
Application fee	£120
Booking Fee	£500
Basic Site hire fee	£2,500
Setup / setdown days	£3,125
Environment impact fee	£500
<b>Total Charges</b>	<b>£6,745</b>
Grounds Deposit -refundable	£500

Corporate Comparators	
Hackney - by negotiation	n/a
Islington - costed on a price per square meter basis	n/a
Lambeth - Medium operational day	£4,000

Corporate Promotions / Roadshows / Media Events							
Event size	No of attendees	Application fee	Booking Fee	Operational day fee	Setup / setdown days	Grounds Deposit	Environment impact fee
<b>Small</b>	Up to 1000	£120	£500	£1,250	£625	£500	£500
<b>Medium</b>	Up to 5000	£120	£1,250	£4,000	£2,000	£2,000	£1,000
<b>Large</b>	Up to 10000	£120	£2,500	£8,000	£4,000	£4,000	£2,000

**Application fee** - This is an administered fee to process the application form. Non refundable.

**Booking fee** - This is the charge paid by the applicant once the event is approved in order to secure the date and venue.

**Basic site hire** - Charged from £2.50 – £4.40 per head. This fee is charged to hire the park or open space.

**Extra event days** - Charged at 30 per cent of the basic site hire fee and levied per day.

**Setup /Setdown days** - Charged at 2.5 per cent of the basic site hire fee and levied per day.

**Grounds damage deposit** - Charged at 20 per cent of the total site hire or at a basic fee, whichever is the greater. Refundable subject to terms.

**Environment impact fee** - Charged at a basic fee - Non Refundable.

*All prices are the basic rates and we reserve the right to change and amend without notice.  
All quotations and bookings are subject to Haringey Council terms and conditions.  
Cancellation fees apply to all bookings.*

Other Charges	Core Cost	Setup / set down	Booking Fee	Ground Deposit
Park Based Organised Exercise / personal training - single instructor	£10 / session		£ 120	
Park Based Organised Exercise / personal training - company session	£40/ session		£ 120	
Private Event - not open to the public - Non licesned	£75/sqm	50% per day	£ 120	£ 500
Private Event - not open to the public - Licesned	£150/sqm	50% per day	£ 240	£ 3,000
Markets - Maximum Stall Holder fee £120 / day	35% / stall rate	20% of event rate	£ 300	£ 2,000